



Position Available at Grace Polaris Church

POSITION TITLE

Service Ministries Crew Member

WORKING HOURS

Part-Time or Full-Time

SALARY RANGE

Compensation for this position is based on education and/or experience.

DESCRIPTION

The Service Ministries Crew Member supports the operational and hospitable excellence of Grace Polaris Church through ongoing cleaning, maintenance, and event setup/teardown of buildings. This role ensures that facilities are clean, safe, welcoming, and ready for ministry activity and community engagement.

RESPONSIBILITIES

- Perform routine and deep cleaning tasks, including but not limited to sweeping, mopping, dusting, trash removal, and bathroom sanitation.
- Set up and tear down furniture, equipment, and staging for church services, events, and meetings, following setup diagrams or supervisor instructions.
- Open and close building facilities (lock/unlock doors, adjust lights and HVAC as needed), ensuring spaces are secured and operational before and after use.
- Perform minor maintenance tasks as needed (e.g., replacing light bulbs, unclogging drains, reporting damages or safety issues).
- Provide basic hospitality to attendees and guests during events or services (e.g., answering facility-related questions, assisting with special requests).
- Operate and maintain cleaning equipment (e.g., floor scrubbers, vacuums) safely and responsibly.
- Follow all safety protocols, risk management policies, and proper handling of cleaning chemicals and materials.

QUALIFICATIONS

- A heart for service and stewardship (Col. 3:23); committed to excellence in behind-the-scenes ministry.
- Team-oriented and able to work independently; demonstrates the fruit of the Spirit (Gal. 5:22–24) in relationships with others.
- Agreement with the Grace Polaris Church Statement of Faith.
- Physical ability to lift and carry up to 50 lbs regularly; perform physical labor such as bending, kneeling, climbing ladders, and standing for long periods.
- Willingness to work flexible hours, including early mornings, evenings, and weekends as scheduled.
- be willing to acquire and maintain a level 1 ServSafe certification.
- Prior custodial, maintenance, or facility experience preferred but not required.