



# Early Childhood Center Position Available

## **POSITION TITLE**

Preschool Classroom Closer (3 Years Old–5 Years Old)

## **WORKING HOURS**

Part-Time

## **SALARY RANGE**

Compensation for this position is based on education and/or experience.

## **DESCRIPTION**

Grace Early Childhood Center is a ministry of Grace Polaris Church that exists to honor God by multiplying devoted followers of Jesus through worship, community, training, and witness. The Grace Early Childhood Center is seeking a qualified individual to join our team as the Preschool Closer. This position will be responsible for closing the room down, following cleaning protocol, and locking playground gates.

## **RESPONSIBILITIES**

- Supervising and ensuring the safety and wellbeing of all children in the classroom by following all licensing guidelines and implementing all center standards
- Being alert to the needs of the children as individuals and as a group
- Directly communicating with parents daily to promote success for each child
- Participating in all required training sessions and staff meetings
- Maintaining a safe, organized, and clean classroom
- Working with the Early Childhood Center Director, other teachers, and staff to promote a spirit of community and collaboration
- Demonstrating love for God and love for the children

## **QUALIFICATIONS**

- Evidence of Christian maturity demonstrated in attitude, action, and speech
- Passion for promoting the spiritual, emotional, intellectual, and physical development of children
- Ability to meet state and/or accreditation requirements for education and experience
- Willingness to learn ODJFS child care licensing rules
- Previous child care experience (1 year preferred)
- High school education (or equivalent) preferred
- Must be at least 18 years old