



Position Available at Grace Polaris Church

POSITION TITLE

Grace Kids Grades 1–4 Elementary Coordinator

WORKING HOURS

Part-Time (9 hours/week)

SALARY RANGE

Compensation for this position is based on education and/or experience.

DESCRIPTION

Grace Polaris Church exists to honor God by multiplying devoted followers of Jesus through worship, community, training, and witness. The Grace Kids Ministry leads this effort among children by developing relationships with families and discipling kids to TRUST Jesus as Savior, KNOW His Word, and LIVE out their faith.

FOCUS

The Elementary Coordinator plays a vital role in creating an engaging, educational, and Christ-centered Sunday morning experience for children and their parents. This is accomplished through thoughtful and age-appropriate lesson and activity planning and warm, personal interactions.

TEAMWORK

The Elementary Coordinator works under the supervision of the Grace Kids Director and Assistant Director. While much of the role is done independently, lots of creative collaboration occurs among the Grace Kids team. The Elementary Coordinator is responsible for leading and managing a large group of adult and youth volunteers.

RESPONSIBILITIES

- Oversee on-site Sunday morning ministry
- Schedule and support volunteers
- Plan and prepare weekly curriculum

QUALIFICATIONS

- Affirms and embodies the beliefs and values of Grace Polaris Church
- Is a member or willing to become a member of Grace Polaris Church
- Demonstrates strong computer and technology skills
- Possesses excellent communication and time management skills

INSTRUCTIONS

If you are interested in joining our team in this position, please fill out the application for employment online or download the application and email it to Human Resources Director Mindee Berg (Mindee.Berg@GracePolaris.org).